



After you've sent the Automatic Payment Request:

Verify this request has been processed by monitoring your account through Telephone Banking (1-888-338-7272) or by logging on to Internet Banking to verify your automatic payment has begun.

Automatic Payments	Company Name/ Address	Last Payment Date	Date Letter Mailed	Estimated Switch Date	Switched to Adams Community Bank
1					Y/N
2					Y/N
3					Y/N
4					Y/N
5					Y/N
6					Y/N
7					Y/N
8					Y/N
9					Y/N
10					Y/N

After you've sent the Direct Deposit Request:

1. Confirm with your employer/source of income that the form was received.
2. Monitor your account through Telephone Banking (1-888-338-7272) or by logging on to Internet Banking to verify that your direct deposit has begun.

Direct Deposit	Company Name/Address	Last Deposit Date	Date Letter Mailed	Estimated Switch Date	Status
1					
2					
3					
4					
5					